



Dear Parents, Carers and Staff,

1st October 2020

VIRTUAL PSA AGM – Thursday 22nd October 2020, 8-9pm via Zoom (link below)

As you know the PSA (Parent / Staff Association) raises money throughout the year (approx £11,000) to help fund additional school activities for all our children. Thank you so much to all our parents and carers who have:

- helped organise and run previous fundraising events (fairs, barn dances, film nights, book swops etc)
- attended and spent money at PSA events
- made and helped with PSA cakes sales
- sourced prizes, sold and bought raffle tickets
- donated by using the PSA Amazon link <https://smile.amazon.co.uk/ch/1084738-0> (Please use!)

An incredible effort all round!

Last year the PSA allocated ~£5000 funding to a variety of school projects including the Christmas Pantomime, ongoing mindfulness project, anti bullying week theatre company visit, rainy day boxes, sports equipment including yoga mats, playground equipment including table tennis tables and quiet area resources and matched funding for the World we Want project.

Parents and carers tell us it's really important to provide that funding, but we need to raise money each year! And this coming year is going to be particularly challenging due to covid physical distancing restrictions (with some much loved events sadly absent from this year's calendar eg the barn dance and winter fair). BUT we do have lots of ideas for alternative fundraising events and we would love (and need) you to get involved and also share your fundraising ideas...

That's where you come in! Our next Annual General Meeting is taking place on: **Thurs 22nd Oct 2020 8-9pm**
Via the following Zoom link:

<https://us02web.zoom.us/j/84227984142?pwd=RHJUeUc0cXZSeFVCSXY0RFhtcC9kQT09>

Meeting ID: 842 2798 4142

Passcode: 562728

At that meeting, as well as discussing funding priorities and fundraising ideas we will be voting for the parent / carer group who will run the PSA over the next year. Parents / carers can put themselves forward to be part of this team and / or champion specific fundraising events- please see our website for more information

www.grazebrookpsa.com

We would love to see you at the AGM and hope you can join us.

With best wishes

Ali, Nadine and Beth and the PSA team





PSA Committee Elections

On **Thursday 22nd October 8-9pm** we will be holding the PSA (virtual) annual meeting. All parents and staff are encouraged to attend. We will vote on important funding issues and encourage parents and carers to get directly involved in the PSA Team. If you cannot attend but are interested in getting involved then please do email your details (grazebrookpsa@gmail.com) and we will get back in touch with you.

The following posts are open for election:

Chair / Co-Chairs

Chairs Meetings
Sets Meeting Dates
Communicates with Head and School
Attends PSA meetings

Secretary:

Records Meeting Minutes
Distributes Minutes to School, PSA and wider school community
Distributes Meeting Agendas
Publicises Meeting dates
Liaises with school to send PSA text reminders

Treasurer:

Administers PSA Funds
Administers PSA Bank Account (with Chair)
Prepares Floats for PSA Events
Administers Reimbursements
Collects Profits at events

Communications lead

In charge of the website
Leads on all forms of communication (facebook, twitter, instagram and liaising with the school)
Sets up specific webpages for events eg ticket sales /on line auctions etc

All roles can be co-chaired by two or more individuals.

If you would like to nominate yourself to stand for one of the above posts please either email grazebrookpsa@gmail.com or go to our website www.grazebrookpsa.com for further info/ to submit your details

