



**Grazebrook Primary School**  
**Lordship Road, London N16 0QP**  
**Telephone: 0208 802 4051**

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*Executive Headteacher: Ms Nicole Reid*  
*Headteacher: Ms Jess Hutchison*

Thursday 19th March 2020

Dear Parents,

I am writing to you to inform you of the school's plans to support you, your family and your child's learning during school closures. We are committed to doing everything we can to support your child's learning during this unprecedented time.

This week, every child in school will bring home a pack of work which includes activities and worksheets for you to complete at home. Alongside this we have included a workbook and stationery. There are also suggestions of websites that may be of use to you that are linked to the learning the children are currently doing in school. Please remember you also have Maker Mats, Knowledge Organisers and Curriculum Leaflets to help guide you, which are also available on our school's website.

If your child has not been in school to receive this pack then you are welcome to come and collect one but please follow public health guidance. All the work in the pack will also be posted on Google Classroom if you are unable to come and collect.

Beyond this we will continue to share work for your child as follows:

**KS2 Pupils:**

Our KS2 pupils will continue to have work set for them by their class teachers. This will be posted via Google Classroom in the usual way on Monday of each week.

**KS1 and Early Years Pupils:**

Our Early Years and KS1 pupils will also have work set for them and distributed via Google Classroom in the same way as KS2 pupils. We will email and send home log-in details and guidance to assist families with this. Please note, for KS1 and Early Years pupils, Google Classroom is to be used by parents to communicate with the school rather than by the pupils.

All families can upload work to Google Classroom. Early Years and Key Stage 1 families can also use the ILD platform or send it to their Year Group email address (photos of work is fine) The email addresses are as follows:

[Nurserygb@newwavefederation.co.uk](mailto:Nurserygb@newwavefederation.co.uk)

[Receptiongb@newwavefederation.co.uk](mailto:Receptiongb@newwavefederation.co.uk)

[Year1gb@newwavefederation.co.uk](mailto:Year1gb@newwavefederation.co.uk)

[Year2gb@newwavefederation.co.uk](mailto:Year2gb@newwavefederation.co.uk)

We will also send home a Google Form via text or email each week asking you to confirm that you have received the work and are completing it at home. Please make sure you are responding to this questionnaire to keep us informed of your child's progress.

**Further Communication**

School staff will be in touch with you via email and text so please ensure that you are responding to our communication. If we do not hear from you we will need to call. If we are unable to reach you we may need to take further action so that we are able to ensure all our pupils are safe and well during this difficult time.

**Online Safety**

Please remember that safer internet guidance is extremely important and children must be supervised when engaging with digital material. Resources and information to help you keep your children safe online are available from our school website.

**Contacting School**

Please ensure that you are only uploading work or contacting school staff during school opening hours - Monday to Friday between 9am and 3.30pm. Staff will not respond to any contact outside of these hours.

If you are in need of any further resources or materials eg pencils, pens etc to support your child at home then please let the school know and we will be happy to provide you with what we can.

**Please ensure that the school has up to date email and telephone numbers for you; if these change during the closures please email the school office on: [gboffice@newwavefederation.co.uk](mailto:gboffice@newwavefederation.co.uk).**

If you have any questions or do not have log-in details, please contact the school office by email during school hours.

Wishing all our community all the very best at this most challenging of times.

Yours faithfully



Jess Hutchison  
Headteacher