

PSA Meeting Minutes Friday 17th March, 2017

Present: Claire McMaster, Chair; Nikki Blustin, Vice Joint Chair; Joslin Morrison, Joint Secretary; Nina Mazel, Joint Secretary; Rebecca Vaitlingham, Treasurer; Matt Jeary, Parent Governor; Carola Emrich-Fisher; Nadine Monem; Michelle Francis; Dameeli Coates; Roberta Sanminiateli; Rachel Kneafsey

Pizza Night/AGM Meeting, 2nd March 2017

1. There was good attendance and the crèche worked well. It cost £60 for the two child-minders, but in future we think just one child-minder will be needed as the children were very good watching the Lion King.
2. Just need 1 person to book child-minders at next after school PSA meeting (Carola to send Joslin contact details of child minders)
3. Everyone wanted different meeting times for future PSA meetings. It was decided we would alternate with morning, after school and evening meeting times
4. Minutes of the meeting were circulated 16th March to all pupils. Also it introduced new members of the PSA
5. Overall it was a successful meeting and we got some good ideas on how to raise more money in the future.

PSA funding

1. Nikki, Carla and Claire met with Jess to discuss funding issues and cuts. Jess is going to look at the priorities and how the PSA can help.
2. Jess will report back to the PSA on what she would like us to contribute towards in the future
3. There may not be a summer trip this year due to the high cost of it, so it may be that the summer trip is ever 2-3 years so we have enough time to raise the funds for this.
4. Questions were raised as to whether it is better to fund equipment and long-term projects (e.g. Apollo Music) rather than trips. (PSA to discuss with Jess)
5. PSA have also given £500 per year group to be spent how each year feels best. PSA would like some sort of report back from Jess as to how this has been spent and what benefits/outcomes the money has had on the pupils.
6. At the moment we have £16,000 in the bank account. In principle £10,000 gets spent throughout the year and we ideally need to have a £10,000 buffer in the account.
7. Matt Jeary confirmed that the Grazebrook website has the minutes of the last governors meeting showing where the funding cuts are taking place across the school.

Apollo Music

1. The PSA have contributed half the cost of Apollo music (£600). We feel this is a good spend especially as funding for the arts have been cut.



2. Apollo music will be working primarily with year 4, introducing them to string quartet music, and classical music.
3. Apollo music carried out a whole school assembly.
4. We feel this is a really worthwhile cause and a perfect example of PSA funding helping towards enriching the arts.
5. In the future would we want Apollo music to run this across the whole school? What would the cost of this look like and is it affordable?

Giving Machine

1. At present we make about £30 a month from this
2. We need more clarity on what it is and to communicate that out to parents as an email or separate letter in school bags.
3. This could be a good money earner if more parents used it, and knew about it.

PSA volunteers

1. We need a way to get more volunteers for the PSA.
2. It was discussed that the Parents Evening is a good place to capture parent's emails. We could have a hand-out with an opt in for parents to fill in
3. Can we get individual parents to champion different events e.g. bingo night, summer fair etc. We need a group of volunteers we can call on to help out with events throughout the year
4. Also how can we include parents from different communities within the school? We would love parents from different cultures to be involved in the PSA

Parent Council

1. There is some confusion about who the parent reps are. Can we ask the parent council to circulate the parent reps to the school. (Joslin to speak to Abi Meats at the Parent Council meeting 24th March)
2. There were concerns raised about the lack of a school therapist now. We believe there is a federation wide therapist but not one assigned to the school itself. (Joslin to ask at the Parent Council meeting on 24th March)

Summer Fair

1. Dates were discussed when the GB summer fair should take place. It has been agreed that it will be the 8th July (there is an inset day on the 7th July)
2. Claire and Alexa are happy to champion the summer fair this year, but we need more parents to get involved to help as they can't do this on their own
3. We need to book big items now (bouncy castle, stage etc) as they get booked up early
4. Can we get a discount on the bouncy castle, especially if all three schools are having one across the federation?
5. Suggestions were made about it being an international themed fair. We could have different cultures doing different things (food, dancing etc)





6. Could we have a performance of pupils who have done dancing etc this year. There are dance competitions going on throughout the year (e.g. Copper Box Dance festival) and we felt the summer fair is a great place for them to show off their talents

AOB

1. We discussed pulling together a list of 'parents with talents'. This would be a list of parents who would like to bring their talents to school and possible run a half day workshop with the children. It could be anything from creative writing, cookery skills, music etc. Is this something the PSA and Parent Council could work on together (Joslin to discuss with Abi Meats)
2. We have loads of bikes left over from last year. Can we sell them at the PSA cake sale at the end of this term (Friday 31st March)
3. Can we sell ice creams and lollies in the playground to raise more money? (Matt to confirm with Jess we have freezer space)

Items to carry over to next meeting

1. PSA cake sale
2. Rebranding of PSA/Friends of Grazebrook
3. PSA meeting dates/times
4. Fundraising
 - a. PSA webpage?
 - b. PS email access
 - c. Charitable status
 - d. Business development and IT

Next meeting: 21st March 2017 at 3.30pm (straight after school)

